

Collections Care Needs Survey - Chart 1
Question 15

Activities included in respondents' conservation/preservation program (Respondents selected all that apply)

Answer Options	Done by institution staff	Done by external provider	Not done currently, but planned	Not done	Not applicable	Response Count
Preventive conservation (e.g., housekeeping, holdings maintenance, rehousing, environmental monitoring)	60	2	6	22	2	92
Preservation management (e.g., administration, planning, assessment)	40	4	11	35	1	91
Preservation reformatting (e.g., preservation photocopying, microfilming)	28	17	8	34	3	90
Conservation treatment (e.g., repair, mass deacidification, specimen preparation)	25	17	4	39	4	89
Preservation of digital materials and electronic records collections (e.g., migrating data to current software)	23	8	16	38	6	91
Preservation of audio-visual media and playback equipment (e.g., preservation copies of media, maintaining equipment)	21	7	7	50	7	92
<i>answered question</i>						92
<i>skipped question</i>						14

Collections Care Needs Survey - Chart 2
Question 27

Collections believed to be at high risk (Respondents selected all that apply)

Answer Options	Yes	No	Not Applicable	Response Count
Moving Image Collections (motion picture film, video tape, laser disc, CD, DVD, minidisk)	55	21	6	82
Photographic Collections (microfilm, microfiche, photographic prints, negatives, slides, transparencies, daguerreotypes, ambrotypes, tintypes, glass plate negatives, lantern slides)	49	25	8	82
Unbound Sheets (archival records, manuscripts, maps, oversized items, ephemera, broadsides, philatelic and numismatic artifacts, other paper artifacts)	48	24	10	82
Recorded Sound Collections (cylinder, phonodisc, cassette, open reel tape, DAT, CD, DVD, MP3)	45	25	10	80
Books and Bound Volumes (monographs, serials, newspapers, scrapbooks, albums, pamphlets)	44	33	5	82
Historic and Ethnographic Objects (textiles (including flags, rugs, clothing and accessories), ceramics, glass, (including stained glass), ethnographic artifacts (e.g., leather, skin, baskets, bark), metalwork (e.g., arms and armor, medals, coins), furniture, domestic artifacts (including frames, household tools/machines, dolls/toys, musical instruments), technological and agricultural artifacts, medical and scientific artifacts, transportation vehicles)	39	28	15	82
Art Objects (paintings, prints, drawings, sculpture, decorative arts (e.g., fine metalwork, jewelry, timepieces, enamels, ivories, lacquer))	38	29	15	82
Digital Material Collections (floppy discs, CD-R, DVD-R, data tape, online collections)	34	33	14	81
Natural Science Specimens (zoological, botanical, geological, paleontological, paleobotany specimens)	11	33	37	81
Archaeological Collections	6	38	37	81
Living Collections	1	30	49	80
			<i>answered question</i>	82
			<i>skipped question</i>	24

Collections Care Needs Survey - Chart 3
Question 18

Identified causes of damage or loss to collections (Based on collections that are currently in need of treatment)

Answer Options	No Damage or Loss	Some Damage or Loss	Significant Damage or Loss	Don't Know	Response Count	Total of "Some" and "Significant" Damage
Physical or chemical deterioration (due to temperature, humidity, aging, e.g., brittle paper, flaked paint, cracked leather, degradation of electronic media)	8	59	15	9	91	74
Improper storage or enclosures (e.g., bent, creased, adhered together)	19	49	14	8	90	63
Handling (e.g., by researchers, staff, in shipping)	22	54	2	11	89	56
Light (e.g. fading, discoloration)	20	52	4	12	88	56
Water or moisture (e.g., mold, stains, warping)	33	46	3	9	91	49
Technological obsolescence of digital or audio/visual collections	23	35	12	19	89	47
Airborne particulates or pollutants (e.g., dust, soot)	24	42	5	19	90	47
Prior improper treatment(s) or restoration	29	35	4	22	90	39
Pests	51	24	1	14	90	25
Vandalism	59	25	0	5	89	25
Fire	83	1	0	6	90	1
					<i>answered question</i>	91
					<i>skipped question</i>	15

Collections Care Needs Survey - Chart 4
Question 17

Institutional levels of need in the following areas related to conservation/preservation

Areas	Already Have	No Need	Need	Urgent Need	Don't Know	Not Applicable	Response Count	Total of 'Need' and 'Urgent Need'
A prioritized long-range preservation/conservation plan	4	10	61	10	4	3	92	71
Staff training	9	8	63	5	4	2	91	69
Preservation of audio/visual collections	4	11	54	9	5	9	92	63
Planning surveys or assessments of collection	14	12	50	9	5	2	92	59
Conservation treatment (include specimen preparation)	3	12	54	5	11	6	91	59
Preservation of digital collections (digitized and born-digital)	7	13	45	6	9	12	92	51
An emergency/disaster plan	27	8	44	6	4	1	90	50
Environmental controls (e.g., heating, air conditioning, dehumidifying, humidifying)	20	13	36	12	9	2	92	48
Improvements to reduce collections' exposure to light	12	25	33	5	10	7	92	38
Security	26	24	31	4	5	1	91	35
Integrated pest management (approaches to prevent and solve pest problems in an efficient and ecologically sound manner)	16	25	27	5	12	6	91	32
							<i>answered question</i>	92
							<i>skipped question</i>	14

**Collections Care Needs Survey - Chart 5
Question 28**

Usefulness of the following assistance to respondents

Answer Options	Very Useful	Useful	Marginally Useful	Not Useful	Response Count	Total of "Very Useful" and "Useful"
Assistance in preparing a prioritized long-range preservation/conservation plan	31	30	12	10	83	61
Collections care workshops	24	31	15	6	76	55
Assistance in preservation of audio/visual collections	28	27	15	12	82	55
Assistance in obtaining a general needs assessment or condition survey	28	25	18	12	83	53
Training for staff in emergency response	18	32	25	8	83	50
Assistance in preservation of digital collections	22	28	18	13	81	50
Online collections care information	16	28	14	21	79	44
Assistance in preparing an emergency/disaster plan	17	26	24	16	83	43
Online collections care or workshop topics (see list):					30	
					<i>answered question</i>	83
					<i>skipped question</i>	23